

# Arnold Engineering Development Center

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*Researching, Developing, and Testing America's Aerospace Technology*

AEDC



Pre-Proposal  
Conference

*Welcome*

Arnold AFB TN

14 Jan 2003

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*Integrity - Service - Excellence*

# Purpose

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- Explain the intent for certain changes/clarifications made to the 6 Dec Draft RFP
  - Will not cover changes on the Change Reference Sheet, Attachment A to the 6 Jan RFP letter that are obvious
- Discuss our future schedule
- Provide a short tour (optional)

***Thank you for your continued interest in this contract***

# Introductions

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- Mr. Ron Polce – Competition Program Manager
- Mr. John Sutton – Chief, Contract Management (PCO)

# Questions

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- Will accept verbal or written questions
- All questions and responses will be posted on the website

# Agenda

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- ➡ • RFP
- Limited Tour immediately after end of this session - *optional*

## Section I – Contract Clauses

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- FAR 52.222-42 Statement of Equivalent Rates for Federal Hires (Mandatory clause)
- This clause is **“FOR INFORMATION ONLY”**
  - Clause directs you to Attachment 4 for classes of employees and approximate wage rates
  - Government fringe rate of 32% is hypothetical and does not reflect actual contract fringe rates being incurred
    - Difference is probably unfunded fringe costs where the Govt does not fully fund cost upfront (e.g. pension cost)

## Section J – List of Attachments

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- Attachment 4 - Service Contract Act Wage Determination
  - Page 33 of 33 incorporates the five collective bargaining agreements
    - All available in the Competition Technical Library
- Attachment 6 – Award Fee/Term Plan
  - Will be released by amendment to the solicitation

# Section L – Instructions, Conditions, and Notices to Offerors

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- L100 Information to Offerors
  - Reference Subfactor B, Key Personnel - paragraph 4.2.3.2.1
    - Deleted instruction to document record on meeting key personnel commitments on other contracts in the Mission Capability Volume
    - This is more appropriately addressed in the Past Performance Volume, Volume III
    - Now covered in paragraph 5.4.2 Past Performance Information



# Section L – Instructions, Conditions, and Notices to Offerors

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- L100 Information to Offerors
  - Reference Subfactor C, Information Technology and Systems - paragraph 4.2.3.3.3.d
    - Deleted specific instruction to explain how you will reduce the cost of operating and maintaining the systems, improve ease of use, and improve accessibility of key management data if you propose using existing AEDC management information systems.
    - We believe this is implicit in the opening statement of paragraph 4.2.3.3.3 which states: “*Describe your approach to providing cost effective, seamlessly integrated information systems....*”

# **Section L – Instructions, Conditions, and Notices to Offerors**

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- L100 Information to Offerors
  - Reference Subfactor E, Transition/Phase-In - paragraph 4.2.3.5.1
    - Added item “h” instruction to discuss plans and procedures for addressing and complying with the Arms Export Control Act, specifically the implementation of Technical Assistance Agreements (TAAs)
    - Do not expect you to address any specific agreements prior to contract award; but you must be prepared to aggressively pursue agreements during the phase-in period

## **Section L – Instructions, Conditions, and Notices to Offerors**

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- Attachment 11L.2, FY04 Government Estimate
  - Revised labor hour estimates
  - Identified labor hours that had been double booked
    - Majority of hours attributed to technology

# Section M – Evaluation Factors for Award

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- M100 Specific Evaluation Criteria
  - Reference Factor 2: Past Performance - paragraph 2.2.3
    - The fifth paragraph was rewritten to ensure clarity that the performance evaluation focus on performance that is relevant to the Mission Capability subfactors and Cost/Price factor ....
    - Each offeror will receive one rating for the Past Performance factor

# Performance Work Statement

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- Section 5.1.1:2.6
  - Reference the bullet that states, “Test facility scheduling in support of the AEDC Consolidated Scheduling Process, PWS 3.2;”
  - The correct PWS reference is 3.1:2.2

# Performance Work Statement

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- Appendix: PWS Dictionary
  - The correct definition for Chief Information Officer is as follows:
    - “The CIO provides the leadership and serves as the focal point for assuring the Information Technology (IT) emphasis within the Center is meeting AEDC’s business objectives through sound IT strategic and capital planning, leveraging of AEDC and Air Force Material Command (AFMC) IT, and effective performance metrics of IT investments. The CIO is designated by the Commander and currently is the AEDC Technical Advisor (AEDC/CA).”

# Schedule

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- **Past Performance Volume Due** 21 Jan 03
  - **Proposals Due** 14 Feb 03
  - **Begin Oral Presentations** 1 8 Feb 03
  - **Release Evaluation Notices (ENs)** 9 Apr 03 (tentative)
  - **EN Responses Due** 21 Apr 03 (tentative)
  - **Begin Face-to-Face Discussions** 5 May 03 (tentative)
  - **Issue Final Proposal Revision (FPR)** 19 May 03 (tentative)
  - **Receive FPRs** 27 May 03 (tentative)
  - **Contract award** 30 Jun 03 (tentative)
  - **Phase-In Begins** 1 Aug 03
  - **Contract execution** 1 Oct 03



# Optional Tour

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- Library services, records management, VTC, telephone services, postal services, CATV, radios
- Custodial – A look at a few typical areas
- Duration – about 90 minutes

**The bus will depart and return to this location**



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*Thank You for  
Coming*

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